# Este documento es muy importante. Si dd. No habla inglés, busque un traductor o llame al (920) 734-4521.

U.S. Department of Labor

Occupational Safety and Health Administration

1648 Tri Park Way Appleton, WI 54914

Phone: (920) 734-4521 Fax: (920) 734-2661



December 6, 2016

Dear Ashley Placek,

On 06/14/2016, an OSHA compliance officer met with you or your representative as part of an inspection at 880 South View Drive, Mosinee, WI 54455. This letter includes the citations for the violations that were found (see summary below). Please choose one of the three options from the box to the right and complete the associated steps found on the following page within 15 working days. Please call us if you have any questions about the enclosed citation and/or penalties; we are here to help you choose the best option to resolve your citation as quickly as possible.

Sincerely,

Floket J. Bonack, Area Director

## **Your Citation Summary**

Crystal Finishing Systems, Inc. Inspection Number: 1154776

**Total Amount Due:** 

\$165,330.00

**Payment Due Date:** 

15 working days

after receipt of

this letter

You must correct each violation by the date listed in the Citation and Notification of Penalty. Please see the violations and the correction deadline for each violation starting on page 6.

**Total Number of Violations:** 

10

Your First Correction Deadline is: 12/28/2016

# Step 1 – Choose a Response Option and Act within 15 working days

Respond now before you lose the ability to discuss potential adjustments to penalty amounts and/or due dates. Please choose one option below and complete the steps on the next page.

#### Option #1 - Discuss with OSHA

I would like to discuss the citation with an OSHA representative. This may lead to changes in the penalty amount, due date or correction deadlines (if appropriate).

#### Option #2 - Correct and Pay

I agree with the citation, penalties, and correction deadlines, and do not contest.

## Option #3 – Contest the Citation

I do not agree with the citation, penalties, and/or correction deadlines, and would like to contest.

#### **Questions or Concerns?**

If you have any questions or concerns regarding the citation, penalties, and/or correction deadlines, please call us at (920) 734-4521.

## Step 2 - Complete One Option Chacklist

Please post a copy of the citation at or near the place where each violation occurred, even if you plan to contest. You can use the checklist to the right to help plan your next steps. Please do not send in your checklist.

Optio	n #1 – Discuss with OSHA		I will complete by:
D	<ol> <li>Call: Kristopher Schleis, Safety &amp; Health Clepossible to schedule a meeting with an OSF occur within 15 working days of receiving t documentation of existing conditions and concessary, you can still contest the citation meeting does NOT extend your 15 working citation.**</li> </ol>	/	
	<ol> <li>Fill in and post the attached "Notice to Emp Conference" after scheduling meeting.</li> </ol>	loyees OSHA Informal	
So (Corp. No or Society All Corp. Will have not consume responses and			
Optio	n #2 – Correct Violations and Pay Pe	nalty	will complete by:
A CANADA AND A CAN	Correct violations, then complete and mail the attached "Certification of Corrective Action Worksheet" along with the appropriate evidence of repair (e.g. photos, purchase orders, etc.) to the OSHA office listed on the first page, postmarked within 10 calendar days after each violation's correction deadline and include any required evidence. If these documents are transmitted by means other than mailing, the date the Agency received the documents is the date of submission.		
Ŕ	Pay the Total Penalty by using one of the following methods:  **Include your Inspection Number (see first page) on the payment.**		
	Pay Online: Search "OSHA" on www.pay.gov and complete the "OSHA Penalty Payment Form." Pay by debit, credit or Automated Clearing House (ACH) within 15 working days. Penalties over \$25,000 must be paid by ACH and require a Transaction ID (Call 202-693-2170 to obtain one).	Pay by Check: Mail check or money order payable to "DOL-OSHA" for the Total Penalty to the OSHA office listed on the first page within 15 working days.	TO SECULATE STANK SECTION OF SECULATION OF SECULATION SECULATION SECULATION SECULATION SECULATION SECULATION S
Option #3 – Contest the Citation			I will complete by:
Mai	in a letter of intent to legally contest to the OSHA	office listed on the first page,	

postmarked within 15 working days.

Occupational Safety and Health Administration 1648 Tri Park Way Appleton, WI 54914

Phone: 920-734-4521 Fax: 920-734-2661



## Citation and Notification of Penalty

To:

Crystal Finishing Systems, Inc. and its successors 2610 Ross Avenue Schofield, WI 54476

Inspection Site: 880 South View Drive Mosinee, WI 54455 **Inspection Number:** 1154776

Inspection Date(s): 06/14/2016 - 07/28/2016

**Issuance Date**: 12/06/2016

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty you either call to schedule an informal conference (see paragraph below) or you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

**Posting** - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

**Informal Conference** - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest — You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. <u>Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.</u>

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to "DOL-OSHA". Please indicate the Inspection Number on the remittance. You can also make your payment electronically on <a href="https://www.pay.gov">www.pay.gov</a>. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on <a href="https://www.pay.gov">OSHA Penalty Payment Form</a>. The direct link is:

https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

**Notification of Corrective Action** – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

**Notice to Employees** – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.

#### **U.S. Department of Labor** Occupational Safety and Health Administration



## NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with	OSHA to discuss the citation(s) issued on	
12/06/2016. The conference will be held by telep	ohone or at the OSHA office located at 1648	
Tri Park Way, Appleton, WI 54914 on	at	
Employees and/or representatives of employees	have a right to attend an informal conference	;_

#### CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

**Inspection Number: 1154776** 

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

Issuance Date: 12/06/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected

During Inspection" and return to: U.S. Department of Labor - Occupational Safety and Health

Administration, 1648 Tri Park Way, Appleton, WI 54914

Citation NumberBy (Method of Abate	and Item Number ement):	was corrected on	
By (Method of Abate	and Item Number ement):	was corrected on	
Citation Number By (Method of Abate	and Item Number ement):	was corrected on	
Citation Number	and Item Number ement):	was corrected on	_
Citation Number By (Method of Abate	and Item Number	was corrected on	
		was corrected on	
	rmation contained in this been informed of the abat	document is accurate and that the affected employees and the ement.	ir
Signature		Date	
Typed or Printed Name	· · · · · · · · · · · · · · · · · · ·	Title	

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

Issuance Date: 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

## Citation 1 Item 1 a Type of Violation: Serious

29 CFR 1910.23(a)(7): Every temporary floor opening did not have standard railings, or was not constantly attended by someone.

- a) On or about 6/15/2016, Floor openings were observed on the North side of the anodizing deck which created a fall hazard for employees in that area.
- b) On or about 7/6/2016, Grating was missing for the acid etch filter press platform which created a fall hazard for employees in that area.

Date By Which Violation Must be Abated: Proposed Penalty:

01/12/2017 \$7,839.00

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date:** 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

#### Citation 1 Item 1 b Type of Violation: Serious

29 CFR 1910.23(c)(3): Regardless of height, open-sided floors, walkways, platforms, or runways above or adjacent to dangerous equipment, pickling or galvanizing tanks, degreasing units, and similar hazards were not guarded with a standard railing and toe board.

On or about 6/15/2016, Anodizing tanks where employee took samples at the beginning of the shift were not guarded with standard railing on the platform which provided access to the tanks.

Date By Which Violation Must be Abated:

01/12/2017

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date: 12/06/2016** 



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

Citation 1 Item 2 Type of Violation: **Serious** 

29 CFR 1910.212(a)(1): One or more methods of machine guarding was not provided to protect the operator and other employees in the machine area from hazards such as those created by point of operation, ingoing nip points, rotating parts, flying chips and sparks:

a) On or about 6/14/2016, Point of operation guarding was not provided to protect employees from the automated movement of the material handling equipment on anodizing line platform. Employee was trapped between east hook for the automated crane #5 and the #11 load bar causing a fatal injury.

#### ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

01/12/2017

Proposed Penalty:

\$12,471.00

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date:** 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

#### Citation 1 Item 3 Type of Violation: **Serious**

29 CFR 1910.219(c)(2)(i): All exposed part(s) of horizontal shafting seven (7) feet or less from floor or working platform were not protected by stationary casing(s) enclosing shafting completely or by trough(s) enclosing sides and top or sides and bottom of shafting:

On or about 7/6/2016, The horizontal drive shafts for the paint line take off conveyors were not guarded at the time the inspection started. Employees removing parts from the conveyor were standing within 8" of the turning shafts as they removed parts to be stacked on carts.

Date By Which Violation Must be Abated: Proposed Penalty:

Corrected During Inspection \$7,839.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number: 1154776** 

Issuance Date: 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

**Inspection Site:** 880 South View Drive, Mosinee, WI 54455

## Citation 2 Item 1 Type of Violation: Repeat

29 CFR 1910.23(c)(1): Open-sided floors and/or platforms four feet or more above adjacent floor or ground level were not guarded with standard railings (or equivalent) and toe boards: Note: Toe boards are only required when persons can pass, there is moving equipment or there is equipment with which falling materials could create a hazard.

a) On or about 7/6/2016, The vertical paint line vertical press #2 platform was missing a 27" wide section of railing on the west end of the platform which is approximately 9' off the concrete floor. This is the area where the paint vault employee operates the orange drain valves twice a week to put air through the system and drain water from the press.

Crystal Finishing Systems, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.23(c)(1), which was contained in OSHA inspection number 963960, citation number 1, item number 1a and was affirmed as a final order on 8/14/2014, with respect to a workplace located at 2610 Ross Avenue, Schofield, WI. 54476.

#### ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

01/12/2017

Proposed Penalty:

\$48,994.00

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date:** 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

## Citation 2 Item 2 Type of Violation: Repeat

29 CFR 1910.212(a)(1): One or more methods of machine guarding was not provided to protect the operator and other employees in the machine area from hazards such as those created by point of operation, ingoing nip points, rotating parts, flying chips and sparks:

On or about 7/6/2016, The paint line take off conveyors had exposed ingoing nip points formed by the transfer belts in close proximity to the employees stacking off parts into carts. Employees removing these parts from the transfer belts had their hands approximately 8" from the ingoing nip points.

Crystal Finishing Systems, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.212(a)(1), which was contained in OSHA inspection number 963960, citation number 1, item number 2a and was affirmed as a final order on 8/14/2014, with respect to a workplace located at 2610 Ross Avenue, Schofield, WI. 54476.

#### ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

01/12/2017 \$48,994.00

OSHA-2

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date: 12/06/2016** 



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

## Citation 2 Item 3 Type of Violation: Repeat

29 CFR 1910.1200(f)(6): 29 CFR 1910.1200(f)(6): Except as provided in 29 CFR 1910.1200(f)(7) and 29 CFR 1910.1200(f)(8), the employer did not ensure that each container of hazardous chemicals in the workplace was labeled, tagged or marked with either the information specified under paragraphs (f)(1)(i) through (v) of this section for labels on shipped containers; or the product identifier and words, pictures, symbols, or combination thereof, which provide at least general information regarding the hazards of the chemicals and which, in conjunction with the other information immediately available to employees under the hazard communication program, would provide employees with the specific information regarding the physical and health hazards of the hazardous chemical:

- a) On or about 7/6/2016, Gallon paint cans of Isopropyl Alcohol were being stored in the flammable liquid cabinet across from the paint line wash system without labels to identify the material inside.
- b) On or about 7/6/2016, Chemical totes in the waste treatment area were not labeled with hazard warnings with respect to the chemicals they contained such as STABOPOL 81. The SDS for that product had a hazard statement which stated: Causes severe skin burns and eye damage.
- c) On or about 7/6/2016, Paint line wash tanks did not have hazard warning signs for the chemicals they contained. The SDS for Gardacid P 4307 which was in one of the tanks had the following hazard statement: Causes severe skin burns and eye damage.

Crystal Finishing Systems, Inc. was previously cited for a violation of this occupational safety and health standard or its equivalent standard 29 CFR 1910.1200(f)(5)(i) & 1910.1200(f)(5)(ii), which was contained in OSHA inspection number 963960, citation number 1, item number 7b and 7c and was affirmed as a final order on 8/14/2014, with respect to a workplace located at 2610 Ross Avenue. Schofield, WI. 54476.

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date: 12/06/2016** 



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

#### ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

12/28/2016

Proposed Penalty:

\$39,193.00

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date:** 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

## Citation 3 Item 1 Type of Violation: Other-than-Serious

29 CFR 1910.24(f): Rise height and tread width were not uniform throughout any flight of stairs including any foundation structure used as one or more treads of the stairs:

a) On or about 7/6/2016, The steps for the stairway leading to the anodizing filter press platform varied in rise height from approximately 8 1/4" to 9 3/4". The employee using the stairs was going up and down to monitor the solids and ph levels for press 4 to 6 times per shift.

Date By Which Violation Must be Abated: Proposed Penalty:

01/12/2017

\$0.00

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date: 12/06/2016** 



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

Citation 3 Item 2 Type of Violation: Other-than-Serious

29 CFR 1910.27(b)(1)(ii): The distance between rungs were not uniform throughout the ladder:

a) On or about 7/6/2016, The rungs for vertical ladder leading to Chemical tote dispensing platform in the waste treatment room were not uniform throughout the ladder. The ladder was used to access the platform to monitor dosing pumps and chemical lines for the totes.

Date By Which Violation Must be Abated: Proposed Penalty:

01/12/2017 \$0.00

Occupational Safety and Health Administration Inspection Date(s): 06/14/2016 - 07/28/2016

**Inspection Number:** 1154776

**Issuance Date:** 12/06/2016



#### Citation and Notification of Penalty

Company Name: Crystal Finishing Systems, Inc.

Inspection Site: 880 South View Drive, Mosinee, WI 54455

## Citation 3 Item 3 Type of Violation: Other-than-Serious

29 CFR 1910.212(a)(2): Machine guard(s) on machine(s) were so installed that they offered accident hazards in themselves:

- a) On or about 7/6/2016. The guard door for the compactor on the East side of the building was damaged presenting a laceration hazard to employees dumping trash.
- b) On or about 7/6/2016, the guard door for the #2 North side compactor was damaged presenting a laceration hazard to employees dumping trash.

Date By Which Violation Must be Abated: Proposed Penalty:

Corrected During Inspection \$0.00

Robert J. Bonack Area Director

Occupational Safety and Health Administration 1648 Tri Park Way Appleton, WI 54914

Phone: 920-734-4521 Fax: 920-734-2661



# INVOICE / DEBT COLLECTION NOTICE

Company Name:

Crystal Finishing Systems, Inc.

**Inspection Site:** 

880 South View Drive, Mosinee, WI 54455

**Issuance Date:** 

12/06/2016

Summary of Penalties for Inspection Number	1154776	
Citation 1, Serious	\$28,149.00	
Citation 2, Repeat	\$137,181.00	
Citation 3, Other-than-Serious	\$0.00	
TOTAL PROPOSED PENALTIES	\$165,330,00	

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on <a href="https://www.pay.gov">www.pay.gov</a>. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334">OSHA Penalty Payment Form</a>. The direct link is <a href="https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334">https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334</a>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your

original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

<u>Interest</u>: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

<u>Delinquent Charges</u>: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.

Robert J. Bonack

Area Director

12/6/16